

How to Read Your Fleet Fueling Invoice

The Fleet Fueling Invoice shows all the transactions that occurred in a billing cycle. The transactions are broken down into 17 sections.

Explanation of the 17 Sections

D	A	T	E	T	M	E	VEH#	S	I	T	E	L	O	C	A	T	I	O	N	K	E	Y	B	R	D	O	D	O	M	M	P	G	P	R	O	D	Q	U	A	N	T	U	/	P	R	I	C	E	A	M	O	U	N	T	F	E	T	S	E	T	M	E	T	S	S	T	E	X	T	E	N	D	E	D	A	M	O	U	N	T
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- **Date:** The local month, day, and year that a transaction took place.
- **Time:** The local time that a transaction took place, shown in a 24-hour format.
- **Veh#:** The number assigned to the vehicle
- **Site:** Denotes if the fuel station used is either part of the CFN network or a retail station, shown as FMAN. (please go to page 2 and read SITE LEGEND)
- **Location:** This is the site number associated with the Site where the transaction occurred.
- **Keybrd:** A deprecated option. (no longer active)
- **Odom:** The odometer reading entered at the time of transaction.
- **MPG:** The fuel economy of the vehicle at the time of transaction. This is calculated by the subtracting the previous odometer reading from the current odometer reading and dividing by the number of gallons purchased.
 - If this option is blank, it means one of two things:
 - The current transaction had an odometer reading that was lower than the preceding transaction.
 - The two odometer readings have too great of a difference to calculate an accurate reading.
- **Prod:** The type of product purchased at the time of transaction.
- **Quantity:** The number of gallons purchased at the time of transaction.
- **U/Price:** The unit price per gallon, found by taking the extended amount divided by the quantity.
- **Extax Amount:** The total wholesale cost of fuel at the time of transaction, with no taxes added.
- **FET:** The imposed Federal Excise tax on the fuel or other product, if applicable.
- **SET:** The imposed State Excise Tax on the fuel or other product in accordance to the state where the transaction took place, if applicable.
- **MET:** The imposed Miscellaneous Excise Tax on the fuel or other product, if applicable.
- **SST:** The imposed States Sales Tax on the fuel or other product, if applicable.
- **Extended Amount:** The final amount of the transaction, including all the applicable taxes.

Totals by Card Section

This section sorts out all the invoice's transactions based on the last 7 digits of each card used. It also shares the name of each card for easier reference. If your account using a floating pin system, this section will show the drivers' names.

Totals by Fuel Section

This section shares the totals by purchased fuel products. The numbers next to the fuel products are the assigned product codes.

Totals by Vehicle Section

This section shares the totals sorted by vehicle. The number next to each vehicle is the Vehicle Number that either we or you assigned when each card was created.

Totals by State Excise Tax Section

This section shares the state excise tax as applicable to each transaction, along with any untaxed transactions.

Site Legend

This section shares which fuel sites were used during this invoice's transactions. If the site has 4 numbers or less on its left, then the site is a CFN station, meaning you had access to wholesale prices on gas and diesel. If the site has 5 numbers or more, then the site is a retail station and is shown as FMAN on the Fleet Fueling Invoice.

Total Amount Due Section

This section shares the amount that is necessary to pay the invoice in full.