

How to Read an Electronic Funds Transfer (EFT) Notice

EFT Notices are automatically generated and sent to the appropriate contacts of your company one (1) day before your bank on file is drafted. The EFT Notice will communicate which invoice(s) and the amount due for each invoice so you can see the total amount debited from your bank.

Explanation of Headers

INVOICE	DEL DATE	DUE DATE	DESCRIPTION	DEBIT AMT	DISCOUNT	NET DEBIT AMT
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INVOICE: The assigned number that can be seen at the top left corner of each invoice.

DEL DATE (Delivery Date): The date that the invoice was generated.

DUE DATE: The date that the bank will be drafted for that specific invoice.

DESCRIPTION: Typically says "CL" which stands for "Cardlock".

DEBIT AMT: The total amount due for each invoice.

DISCOUNT: An applied deduction to the debit amount.

NET DEBIT AMT: The total amount due for each invoice, after discounts are applied.

TOTAL AMOUNT DEBITED: The total sum of Net Debit Amounts that will be withdrawn from your bank on file.